



September Newsletter

Hope you've had a good summer holiday !

The information below is an overview of what's happening this term and some useful day to day information.

After school clubs

Day	club	arrangements
Monday	R-Y2 Film club	Club will start on Monday 14 th September. Miss Seward is running the club. The club is free unless you want your child to have a drink a snack, if so £1 needs to be given to Miss Seward on Monday morning. Children need to be collected from the main entrance at 4pm.
Monday	Key stage 2 Recorder club	Club will start on Monday 21 st September. Mrs Csorba is running the club. The club is free and open to children who have previously attended recorder club. Children need to be collected from the main entrance at 4pm.
Thursday	Homework club All children	Club will start Thursday 17 th September. Mrs Kirk is running the club. The club is free. If your child struggles to complete homework, encourage them to come. Children need to be collected from the main entrance at 4pm.
Tuesday	KS2 dance club	Club will start Tuesday 6 th October Clair Sales school of dance is running the club. The cost is £2 per session. The club needs a minimum of 10 children to run and be cost effective. Children need to be collected from the main entrance at 4.15pm.

Dates for events in the next few weeks

Date	Event
25 th September	Macmillian coffee morning. 9.15am onwards. All welcome Please drop your child at school and go to the Arkwright Centre where refreshments will be available. Your child will join you there, when staff have registered them in school.
Week beginning 12 th October	Parents Evening. Letters will be sent closer to the dates. This year parents evening will be held over 3 nights.
13 th October	Individual school photos. If you want your child to have their photograph taken with a sibling not at school, please be at school for 8.45am.
22 nd October	Halloween disco. 5pm til 6pm.

	£2 per ticket, this includes a drink and sweets. Children need to be brought and collected from the main entrance by an adult. Tickets on sale closer to the date.
23 rd October	Break up for October half term.

Communicating with parents and school

We communicate with parents in a variety of ways.

- Each half term staff send out a class newsletter informing you of what your child is learning that term and ways you can help. These newsletters are displayed in the hall and on the school website.
- The Headteacher sends out a newsletter each half term informing you of events in school and any changes to the way school operates.
- The app is used to notify parents of any last minute changes or to inform parents of forthcoming events or to remind parents to return letters. You can download the app to any apple iphone or android phone simply by searching for arkwright primary school in the iphone app store or the google play store.
- Text to parents is used in the same way as the app. Please ensure that we have your correct mobile phone number in school.
- The school website is kept up to date and contains general information about the school.
- Achievement assembly on Friday at 9am is used to celebrate childrens achievement but also to share information. Everyone is welcome.
- If you need to speak to a member of staff or the Headteacher they are available at the start of the day. They are also available at the end of the day. If you need to discuss something in confidence please make an appointment.

Dropping off and collecting your child

- The school playground is supervised from 8.45am by a member of staff. Children from reception through to Year 6 are collected from the palyground at 8.55am by their classteacher. We ask parents to drop their children off and leave before the bell goes at 8.55am, especially parents of children in key stage 2 (year 3,4,5 and 6).
- Parents of children in key stage 1 and reception could we please ask, that once your child is lined up, you leave them in the capable hands of the classteacher.
- Nursery children need to be brought in through the nursery door at the front of the school. Their day also starts at 8.55am.
- If you are late (after 9am) please bring your child to the main entrance. A member of staff will take them to their classroom.
- Key stage 2 children are collected from the playground at 3.15pm. They will be dismissed by their classteacher.
- Key stage 1 children are collected from outside their classroom at 3.15pm. They will be dismissed by their classteacher.
- Reception children are collected from the playground at 3.15pm. They will be dismissed by their classteacher.
- Please let us know if your child is walking home alone, is being collected by someone other than you or is going to a friends house.
- You will need to provide school with a security password, this needs to be quoted when someone other than you is picking up your child.
- If we are unsure or your child has not been collected by 3.15am we will ring you if we have not heard from you.

Administration of medicines and first aid

- In accordance with our school policy we only administer medicines that have been prescribed by a doctor and are for ongoing health problems.
- Antibiotics can be prescribed so they are taken outside the school day times, please ask your GP.
- If you wish us to administer prescribed medicines then please complete the appropriate forms with Mrs Mills in the school office.

- We need to know if your child has any allergies, is asthmatic or any other health problems. Please ensure you let Mrs Mills know in the office.
- Children who are asthmatic need to have their inhaler in school. It needs to be labelled with their name. They need to know how to use it. Children in Y5/6 need to take their inhaler with them when they go swimming in school time.
- If your child has required first aid, they will bring a letter home with them, this will notify you of the injury and the first aid administered.
- All accidents we are aware of are recorded in the accident book.
- If your child has a bump to the head/face, they will bring a letter home with them. You will also get a phone call informing you of the bump, you can decide if your child should remain at school.
- If you are unsure if your child's illness warrants them being off school, please contact school and we can help you using the guidance from infection control.
- If your child is ill in school, we will ring you. Please make sure we have your contact number and any other emergency contact numbers.

Holidays in term time

- The government has set schools the target of all children achieving 96% attendance at school. This equates to children attending 189/195 days.
- **Absence during term time is only granted by the Headteacher in exceptional circumstances.**
- Parents should complete a leave of absence form (available from the main office) and return to the Headteacher.
- The Headteacher will respond in writing with her decision.
- If you take your children on holiday during term time you will be fined, unless you can state exceptional circumstances. The fine is £60 per child, per parent if the fine is paid within 21 days of being issued, if not it rises to £120 per child, per parent.

School Bank

- Mrs Plumb runs the school bank.
- Children can join at any time during the year. Children can save a minimum of 20p per week.
- Children are issued with a savings book and can pay in money on a Friday morning.
- School bank opens on Friday 18th September, 8.45am onwards.